

Cotesbach Parish Council

Minutes of Parish Council Meeting held on 14th May 2024 at 7.30pm in the Village Hall

1. Members Present

Cllr Ed Hunt, Chairman, (EH), Cllr Gavin Bennett, vice -chairman (GB), Cllr Margaret Wild (MW), Cllr Annie Newton (AN), Cllr Rob Morris (RM) and Patricia Nunn (PN), Parish Clerk

Members of the Public in attendance: 4 Parishioners including Clare Mellon (CM) and Audrey Adcock (AA)

2. Apologies for Absence

Apologies from District Cllr J Bateman (JB) and County Cllr Blake Pain (BP) which were accepted.

3. Disclosure of Personal Interests

A disclosure of personal interest was received from EH concerning the planning application in section 9i) below. EH will not take part in any discussion on this matter.

4. Public Participation Session

A discussion was had over the possible pedestrian signage by A426 pathways. **RM** to action

5. Minutes of last meeting held on 19th March 2024

Proposed by EH, seconded by GB, to be accepted as true record. Agreed. **Resolved.** The minutes were signed by EH. No recording was made of this meeting.

6. Matters Arising from Previous Minutes on 19th March 2024

- **Pump and notice board repair** - ongoing EH.
- **Walk around Magna Park** will be arranged at the next Liaison meeting in June for before the end of the summer/early autumn.
- **A426 issues**- – a response was given by LCC but no action to be taken as does not fit in with their criteria. Residents are asked to pass on their views to LCC, including BP where possible. The WhatsApp group to be updated with BP's contact details for residents to copy him in. **RM**
- **80th anniversary of D Day Landings event** – a beacon will be lit in the yard at 9.15pm on 6th June. More details will be given on village social media.
- **Principles of 8 Parishes fund to be reviewed.**- Ongoing EH/All

7. Matters raised by District/County Councillor

JB and BP provide regular email updates and information prior to the Parish Council meeting and all matters were noted.

8. Financial Matters

i) Payments and receipts as at 31st March 2024:

Payment to Village Hall for Wellness Project	498.00
Payment to Glasdon UK Ltd for 2 x dog bins	339.09
Payment to Amazon for 2 x refuse sacks for dog bins	11.98

Total Payments - £849.07

Receipts

27.3.24 From 8 Parishes fund for electrical work at village hall	1246.74
27.3.24 Remainder of cost for board by pond from 8 Parishes fund	175.50
Transfer of funds from Reserves to Current account to pay for Wellness project	498.00

Proposed by EH, and seconded by GB, that the payments be made and receipts noted. Agreed unanimously. **Resolved.**

Bank Reconciliation as of 31.03.24

c/f 19.3.24		2151.25
March payments	556.50	1594.75
March receipts	1920.24	3514.99
Additional March payments	498.00	3016.99
Uncashed March payments	351.07	2665.92
Reserve Account (Solar Park fund for projects to be determined)		
c/f19.3.24		32,579.94
Payment to current account for Wellness Project	498.00	32,081.94

Proposed by EH, and seconded by AN, that Bank reconciliation is agreed. Agreed unanimously.

Resolved.

ii) **Payments and receipts for April and May 2024:**

Payment to P Nunn for expenses (printing April and May 2x £2.99 = £5.98 ; travel to May meeting 45p x6= £2.70)		8.68
Payment to LRALC for LRALC/NALC annual fee		264.05
Payment to AEH Accountancy for annual payroll fee		144.00
Payment to AEH Accountancy for annual internal audit fee		96.00
Payment to Zurich for annual insurance		282.79

Total Payments - £795.52

Receipts

10.4.24 Half precept		1955.50
9.4.24 Interest		33.30
7.5.24 Wellness project refund (refreshments)		160.00
10.5.24 Interest		34.31

Bank Reconciliation as of 30.04.24

c/f 31.03.24		3016.99
Additional March payments	351.07	2665.92
April payments	408.05	2257.87
April receipts	1955.50	4213.37
May payments	96.00	4117.37
May receipts	160.00	4277.37
Additional May payments	291.47	3985.90

Reserve Account (Solar Park fund for projects to be determined)

c/f 31.03.24		32081.94
Interest	67.61	32,149.55

- iii) **The annual accounts report for 2023/24** was presented. AN proposed that this be approved, seconded by MW, agreed unanimously. **Resolved.**
- iv) **The Annual Governance Statement for 2023/24** was presented. GB proposed that this be approved, seconded by RM, agreed unanimously. **Resolved.**
- v) **The Accounting Statements for 2023/24** were presented. EH proposed that this be approved, seconded by MW, agreed unanimously. **Resolved.**
- vi) **The Internal Audit report for 2023/24** was presented. EH proposed that this be approved, seconded by AN, agreed unanimously. **Resolved.**
- vii) **The Certificate of Exemption for 2023/24** was presented. EH proposed that this be approved, seconded by MW, agreed unanimously. **Resolved.**
- viii) **The Notice of Public Rights and Publication for 2023/24** was presented. EH proposed that this be approved, seconded by AN, agreed unanimously. **Resolved.** The publication period will be from 2.6.24 to 12.7.24.

9. Planning Matters

i) **New planning applications**

24/00436/LBC -neutral

ii) **Other/Ongoing Planning Matters**

Proposed Distribution Park near Shawell – A meeting to be arranged with Nature now or never campaign on this issue. **GB**

10. Quarry Liaison Update

A meeting was held on 16th April and CM sent in a report to the Cllrs before the meeting outlining matters discussed. The main areas discussed were Landfill, Misterton quarry, litter and land restoration. Odour complaints were investigated by the Environmental Agency but they found that requirements were being met. The next meeting is in October.

An approach to be agreed to Environment Agency to understand more about the smells, the impact on residents and mitigations. **EH/CM**

11. Magna Park Update

No matters raised. The next meeting is in June.

12. Village Hall Update

No matters raised.

13. Eight Parishes CIC Fund

There has not been a meeting since the last PC meeting. Trustees have been asked to consider combining with other parishes to allow spending on bigger/ joint projects.

14. Village Pond

GB will be sending out a draft for the interpretation board for consideration.

Barn owls are nesting in one of the bird boxes.

15. Councillor or Other Training

No training needs identified at this time.

16. Possible Provision of Playground equipment on Village Green

A residents' survey on the possibility of a playground was presented and it showed positive results. The project has been raised with the village hall committee and they are seeking advice on any legal issues surrounding the possible project. David Prescod (village hall chairman) to update Council with the outcomes of any legal investigation, and decision from the village hall committee on whether the green could be used for a playground.

17. Correspondence

- The handle on the telephone box will be permanently fixed asap.
- It was agreed that the communication poster from A Costa to be put on the notice board.

18. Any Other Business

- **Website-** a plan for PC website/document storage to be presented at next PC meeting **EH**
- **Wildflower verge** cutting to be completed in the summer.
- **Bulb planting** has been completed. The purchase of more bulbs will be considered at the next meeting depending on success of current bulbs planted in April.

19. Date of Next Meeting

The next Parish Council meeting will be held on Tuesday 3rd September 2024 at 7.30pm, in the Village Hall. The meeting was closed by EH at 2045.

To resolve that the minutes of the meeting of the Council held on the 14th May 2024 and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Ed Hunt.....

Date:.....3rd September 2024.....

Matters Arising Summary:

1. LCC to be asked about A426 pedestrian signage. **RM**
2. Rules and principles of 8 Parishes fund be reviewed. **EH/All**
3. Proposed Distribution Park near Shawell – A meeting to be arranged with Nature now or never campaign on this issue. **GB**
4. The WhatsApp group to be updated with BP’s contact details for residents to copy him in on A426 issues. **RM**
5. An approach to be agreed to Environment Agency to understand more about the smells, the impact on residents and mitigations. **EH/CM**
6. A plan for PC website/document storage to be presented at next PC meeting. **EH**