**Cotesbach Parish Council**

**Minutes of Parish Council Meeting held on 4th May 2021 at 7.30pm**

**The The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations came into force on 4th April 2020. Accordingly, due to the current situation, this meeting was held remotely over zoom and phone.**

1. **Members Present**

 Cllr Ed Hunt, Chair, (EH), Cllr Margaret Wild (MW), Cllr Charlie Farley (CF), DCllr J Bateman and Patricia Nunn (PN), Parish Clerk

 **Members of the Public in attendance**: 4 Parishioners.

**2. Apologies for Absence**

 Apologies received County Cllr Blake Pain (BP) which were accepted.

1. **Disclosure of Personal Interests**

EH expressed his interest in item 10i) no. 1, for the planning application on his house at Gamekeeper’s Cottage.

1. **Public Participation**

A resident showed interest in becoming a Parish Councillor. The necessary publication and notices to be raised.

1. **Minutes of last meeting held on 16th March 2021**

Proposed by EH , seconded by MW, to be accepted as true record and will be signed by EH after the meeting. **Resolved.** No recording was made of this meeting.

1. **Matters Arising from Previous Minutes on 16th March 2021**
* Tarmac hedge infillopposite Hill Farm–to be discussed with Tarmac. **CM** ongoing
* BP was contacted regarding A426 speeding. To be asked again. **CF**
* CCTV provision – ongoing**.**
* Application to 8 Parishes fund for pond refurbishment – see item15.

- Points to be raised at quarry meeting. Update needed from **CM**

1. **Chairman’s Announcements**

There were no announcements

1. **Matters raised by District/County Councilor**

 JB and BP provide regular email updates and information prior to the Parish Council meeting and all matters noted.

**9. Finance**

i) **Payments and receipts:**

 Payment to Habitat Aid – coir rolls for pond – to be refunded

 by shire grant 1065.00

Payment to P Nunn for expenses (printing Dec, Jan, Feb, Mar 11.94 Apr, May)

Payment to LRLAC - annual fee 144.51

Payment to Melbros for landscaping for pond 563.50

Payment to Shawell Parish Meeting for supplying 100.00

Wildflower seed

Payment to Zurich for annual insurance premium 253.82

Annual donation to Cotesbach Village Hall 150.00

**Total May Payments - £2288.77** (£1728.50 paid in April)

 **Receipts**

 Half annual precept 1634.50

 Proposed by MW and seconded by CF, that the payments be made and receipts noted. **So resolved.**

 **ii) Bank Reconciliation**

c/f 31.03.21 2171.28

April payments 1728.50 442.78

Receipts 1634.50 **2077.28**

May payments 560.27 1517.01

 Proposed by MW, and seconded by CF, that Bank reconciliation is agreed and signed. **So resolved.**

 **iii) Annual insurance -** Zurich will be used again. Have decided on a 5 year fixed cost contract to reduce annual costs.

 **iv) Annual Accounts report –** proposed to be approved by EH, seconded by MW. **Resolved.**

 **v) Annual Governance Statement 2020/21 -** proposed to be approved by MW, seconded by CF. **Resolved.**

 **vi) Accounting Statements 2020/21** proposed to be approved by EH, seconded by MW. **Resolved.**

 **vii) Certificate of Exemption** proposed to be approved by MW, seconded by CF. **Resolved.**

 **viii) Auditor’s report** proposed to be approved by EH, seconded by MW. **Resolved.**

 **ix) Exercise of Public Rights –** agreed that the dates will be from 14th June until 23rd July 2021.

**10. Planning**

i) **New /Unresolved planning applications**

  **21/00489/LBC** - Erection of thermal solar panel at Gamekeepers Cottage, Main St. Approved

 **21/00494/PCD** - Armdale, Main Street Cotesbach- Discharge of condition 4 (Details

 of bat boxes) of 20/01926/FUL – noted.

 **21/00699/FUL** – Field H. Main Street. Erection of 2 storey rear extension, single storey side extension and porch with new windows. To be assessed **CF.**

 **21/00781/TPO and 21/00789/TPO** – Cotesbach House – works to trees. To be assesed **CF.**

ii) **Other/Ongoing Planning Matters**

 Quarry extension update (19/01891/LCC) – no new information available.

 21/00395/AGR  -  Prior Notification for the erection of an agricultural grain store, Northfield House Farm – **approved March 2021**

**11. Quarry Liaison Update**

 CM was not available for the meeting but an update will be sought.

**12. Magna Park Update**

 MW attended the last meeting. The bund on Cotesbach side should have been planted but this could not be confirmed. More details on planting to be received. **MW.** Discussion was had about the number of lorries especially around the Gibbet island.The new Magna Park is now 45% complete with 3 warehouses built. Magna Park have paid £200k to RBC to mitigate the effects of the development but no application has yet been received from HDC/LCC.

**13. Village Hall Update**

 The Hall is planning to re-open soon but will be open for the polling for the local elections on Thursday.

**14**. **Eight Parishes CIC Fund**

Balance of grant is c£14,000 which is still available to access for village. Applications have been received for the following:

 **- Refurbishment of the Village millennium wooden sign –** this is an important village asset which needs improving mainly due to health and safety issues as the crossbar is badly as it is part of the history of the village. Quotes have been sought and the one chosen amounts to £2112.00 incl VAT. It was proposed by EH and seconded by MW, that this should be approved. **Resolved.**

-  **Payment for remainder of costs required for the village pond** – some of the costs were funded by the Shire Environmental grant but there was a shortfall. This shortfall, together with wildflower seeds and aquatic compost, amounts to £823.50. The pond is a community/village asset which can be enjoyed by all and needed to be improved. It was proposed by EH and seconded by MW, that this should be approved. **Resolved.**

- **Reconsideration of application from Cotesbach Gardens** – after much discussion it was still felt that the gardens were not wholly a community benefit although did appreciate their work in providing the produce for the village and shop. It was still unclear as to the benefit to the village/ community as a whole. It was agreed that the original decision not to approve funding should be upheld.

**15. Pond**

The work to the pond is now complete and thanks go to Gavin, Margaret and everyone who helped. The forms to obtain the grant have been sent off to HDC.

**16. Councillor or Other Training**

 No training planned until face to face courses are available.

**17. Matters Arising**

1. **CCTV-** ongoing
2. **VE Day Grant –** probably to be used for a summer village gathering to celebrate VE/VJ days and end of pandemic.
3. **Ideas for improving the village** -. Flier to be sent to all residents detailing fund and asking for suggestions on both management of fund and what projects to spend it on. **EH/Raj**

**18. Correspondence**

 No correspondence received.

**19. Any Other Business**

- Agreed that EH should write a letter to Lutterworth Golf club to offer support after the fire at the weekend.

**20. Date of Next Meeting**

Tuesday 14th September 2021 at 7.30pm in the Village Hall

Meeting ended at 2035

To resolve that the minutes of the meeting of the Council held on the 4th May 2021 and circulated to all members, be signed as a correct record.

Signature:…………………………………………………………………………….. (Chairman)

Name:……………Ed Hunt………………………………………………….

Date:…………………14th September 2021……………………………………

**Action Point Summary:**

**Action Point 1**: Tarmac hedge infillopposite Hill Farm–to be discussed with Tarmac. **CM ongoing**

**Action Point 2**: BP to be re -contacted about situation of speed limit on A426. **CF**

**Action Point 3:** Co-option for a Parish Councillor to be advertised. **PN.**

**Action point 4:** Update of recent quarry liaison meeting and questions raised. **CM**

**Action Point 5:** 2 planning application to be assessed**. CF**

**Action Point 6:** Details on Magna Park planting on bund to be obtained with photos if possible.  **MW**

**Action Point 7:** Flier to be sent to all residents detailing fund and asking for suggestions on both management of fund and what projects to spend it on. **EH/Raj**

**Action Point 8:** A letter to be written to Lutterworth Golf club to offer support after the fire at the weekend. **EH**