**Cotesbach Parish Council**

**Minutes of Parish Council Meeting held on 16th March 2021**

**The The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations came into force on 4th April 2020. Accordingly, due to the current situation, this meeting was held remotely over zoom and phone.**

1. **Members Present**

 Cllr Ed Hunt, Chair, (EH), Cllr Margaret Wild (MW), Cllr Charlie Farley (CF), DCllr J Bateman and Patricia Nunn (PN), Parish Clerk

 Mrs C Mellon

 **Members of the Public in attendance**: 7 Parishioners.

**2. Apologies for Absence**

 Apologies received County Cllr Blake Pain (BP) which were accepted.

1. **Disclosure of Personal Interests**

 There were not any disclosures.

1. **Public Participation**
* **Concern was raised at the speed limit on A426 –** Most of the road is 50mph but not theportion by Cotesbach. **CF** to contact BP for information on if it can be changed.
* **Vehicle Activated Sign -** thanks to Aubrey for arranging the new battery.
* **Application to 8 Parishes CIC Fund** – the interested resident gave a resume of the application by Cotesbach Gardens for the building of a composting facility to provide compost in the future, and some extra bags for this year. To be discussed later in agenda.
1. **Minutes of last meeting held on 15th December 2020**

Proposed by EH , seconded by MW, to be accepted as true record and will be signed by EH after the meeting. **Resolved.** No recording was made of this meeting.

1. **Matters Arising from Previous Minutes on 15th December 2020**
* Tarmac hedge infillopposite Hill Farm–to be discussed with Tarmac. **CM**
* Notice board now has headings
* CCTV provision – ongoing**.**
* Footway on A426 now completed.
* Magna Park, Mere Lane was responded to.
* Application to 8 Parishes fund to be sought for remainder of pond refurbishment. **EH**
* Ideas for improving village – to be discussed later. Item 17.

- The village sign has been cleaned.

- Wildflower verge funding had been applied for.

1. **Chairman’s Announcements**

There were no announcements

1. **Matters raised by District/County Councilor**
* BP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

**9. Finance**

i) **Payments and receipts:**

 1. Payment to Multicell for replacement batteries and charger 217.15

 for vehicle activated sign

1. Payment to Multicell for smaller battery for vehicle activated sign 43.31
2. Payment to P Nunn for salary Jan-Mar 368.78
3. Payment to HMRC for tax Jan-Mar 92.20

 **Total March Payments - £460.98**

 **Receipts**

 Credit note from Multicell as did not have large charger 75.60

 **Credited £30.29 into account on 23.12.20 for difference**

 Proposed by MW and seconded by CF, that the payments be made and receipts noted. **So resolved.**

 **ii) Bank Reconciliation**

c/f 28.02.21 3286.94

December payments 685.15

Credit note 30.292632.08

 Less March payments 460.98 2171.10

Proposed by MW, and seconded by CF, that Bank reconciliation is agreed and signed. **So resolved.**

1. **Change of payroll provider**

The current provider has informed the clerk that they would not be continuing with their service after 31.3.21. Quotes were sought from 3 alternative providers and the most cost effective was Pwh in Lutterworth. The annual cost will increase to £100 per year from £35 but Pwh offered the most competitive quote. It was proposed by EH and seconded by MW that Pwh be the new provider from 1.4.21. **So resolved.**

**10. Planning**

i) **New /Unresolved planning applications**

  **R20/0259**- RBC application for extension to Magna Park (1.1.21) – HDC part removed

 **21/00020/VAC** – Meadow Croft, Main St. Variation to permitted plans ( 19/01583/FUL) to change the location of the agricultural building due to waterlogging in area. **Approved 24.2.21**

 **21/00312/PCD** – Barn, Main St., discharge of condition 4 (fencing – 20/00477/FUL)

  **21/00311/PCD** – Barn, Main St., discharge of conditions 3 (Materials) and 4 (curtilage details– 20/00478/FUL)

 **21/00310/PCD** – Barn, Main St., discharge of conditions 2(contamination) and 4 (boundary treatment – 19/01622/PDN).

ii) **Other/Ongoing Planning Matters**

 Lutterworth East update – will not be called in by Minister

 Quarry extension update (19/01891/LCC)

 Solar farm – went to planning committee Jan 2021 and approved

 BMI Tile Facility - withdrawn

 Magna Park extension – Service area and retail – application proceeding.

**11. Quarry Liaison Update**

 - The next liaison meeting is next week with CM as Chair. Items to be raised are the infill of hedge and if hill made from landfill will stay.

 - Concrete path across walkway seems to be holding.

 - Is a problem with the smell from the landfill. It is expected that that portion will be full soon and they will move back.

 - Will also ask about tree line and movement of bridle-path at the meeting.

**12. Magna Park Update**

 MW will attend next meeting in place of CF on 30th March 2021..

**13. Village Hall Update**

 Last meeting postponed due to current situation and Hall still closed.

**14**. **Eight Parishes CIC Fund**

Balance of grant is £11,000 which is still available to access for village. Receive £2,800 per year.

One application received from Cotesbach Gardens. It was proposed by MW, seconded by CF, that the application be refused due to it being unclear about the benefit to the community and that the organization does makes some profit, although reinvested.

**15. Pond**

Have been successful in obtaining funding of £1045 to renovate the pond area from the Shire Environmental Grant. This amount covers about 75% of the cost of upgrading the area including buying new plants and landscaping with bark chippings. Will put in an application to Eight Parishes CIC Fund for the shortfall. **EH**

Volunteers are called for to help with the landscaping hopefully in April.

**16. Councillor or Other Training**

 No training planned. Are some online courses available when CF is able.

**17. Matters Arising**

1. **A426 speeding signs –** CF to contact BP.
2. **CCTV-** to be kept on agenda.
3. **VE Day Grant –** to be discussed at the next meeting.
4. **Ideas for improving the village** - with any funding received – no suggestions as yet. Also need to decide how fund is managed although not likely to be received in next 12 months. Flier to be send pout to residents detailing fund and asking for suggestions on both management of fund and what projects to spend it on. **All**
5. **Access to public footpath R296 – resolved**
6. **Solar farm deed -** it was proposed by EH, seconded by CF, that the deed should be signed. **Resolved to do.**

**18. Correspondence**

 No correspondence received.

**19. Any Other Business**

No other items raised.

**20. Date of Next Meeting**

Tuesday 4th May 2021 at 7.00pm for the Annual Parish Meeting following by Parish Council meeting in the Village Hall or by zoom/phone if situation continues.

Meeting ended at 9.00 pm

To resolve that the minutes of the meeting of the Council held on the 16th March 2021 and circulated to all members, be signed as a correct record.

Signature:…………………………………………………………………………….. (Chairman)

Name:……………Ed Hunt………………………………………………….

Date:…………………4th May 2021……………………………………

**Action Point Summary:**

**Action Point 1**: Tarmac hedge infillopposite Hill Farm–to be discussed with Tarmac. **CM**

**Action Point 2**: NP to be contacted about situation of speed limit on A426. **CF**

**Action Point 3:** CCTV to be kept on minutes.

**Action Point 4:** Application to be made to Eight Parishes CIC fund for shortfall in upgrading pond area. **EH**

**Action point 5:** Points to be raised at next quarry liaison meeting; tree line and movement of bridlepath; infill of hedge and if hill will stay**. CM**

**Action Point 6:** Ideas for improving the village – flier to be sent to residents asking about suggested projects and how fund should be managed. **All**