**Cotesbach Parish Council**

**Minutes of Parish Council Meeting held on 22nd September 2020**

**The The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations came into force on 4th April 2020. Accordingly, due to the current situation, this meeting was held remotely over zoom.**

1. **Members Present**

 Cllr Ed Hunt, Chair, (EH), Cllr Margaret Wild (MW), Cllr Charlie Farley (CF), Patricia Nunn (PN), Parish Clerk and Clare Mellon (CM).

 **Members of the Public in attendance**: 1 Parishioner.

**2. Apologies for Absence**

 Apologies received County Cllr Blake Pain (BP) and and District Cllr J Bateman (JB), which were accepted.

1. **Disclosure of Personal Interests**

 There were not any disclosures.

1. **Public Participation**
* **Solar Farm** - concerns were raised by a resident contacting a Cllr to the Solar Farm application due to increased industrialisation of agricultural land.
* **Footpath -** concerns were raised by contacting the Clerk about the footpath by the quarry. This has been raised by the PC on a number of occasions with no response. EH is working with CM to formulate a formal complaint to LCC. Also, in conjunction with Shawell PC, there is photographic evidence which will form part of a complaint to Tarmac in that the quality of maintenance is not sufficient and they are not complying with the Planning conditions. **CM** will notify of the complaint to be lodged with LCC.
1. **Minutes of last meeting held on 7th July 2020**

Were proposed by EH and seconded by MW to be accepted as a true record and will be signed after the meeting.

1. **Matters Arising from Previous Minutes on 7th July 2020**
* Footpath – see above is Public participation
* Tarmac hedge infillopposite Hill Farm–to be discussed with Tarmac. Been difficult to contact as staff been furloughed. **CM**
* A426 speeding signs to be kept on minutes. **EH**
* CCTV - HDC to be contacted.**EH/Campbell**
* Notice board to be organized. **MW/CF**
* Farmer was contacted about overgrown footways – to be monitored.
1. **Chairman’s Announcements**

There were not any announcements.

1. **Matters raised by District/County Councilor**

JB/BP provide regular email updates and information prior to the Parish Council meeting and all matters noted.

 **9. Finance**

 i) **Payments and Receipts:**

1. Payment to Redmoor Environmental - Odour report 570.00
2. Expenses to P Nunn. Printer cost/mileage 16.0
3. Payment to P Nunn (3 months’ salary Jul-Sept ) 366.07
4. Payment to HMRC (3 months’ tax) 91.40
5. Payment to Ladywell Accountancy (annual payroll fe 34.00

 **Total Payments - £** **1077.53**

 Proposed by EH and seconded by CF that the payments be made. **So resolved.**

 **ii) Bank Reconciliation**

 c/f 30.06.20 3133.94

Less July payments 371.97 2761.97

Less August payments 570.00 2191.97

Less September payments 507.53 1684.44

 Proposed by MW and seconded by CF that Bank reconciliation is agreed and signed. **So resolved.**

1. **Clerk Annual Pay Increase**

The annual pay award has been settled at 0.75%. 2% was awarded in April to the Clerk. It was proposed by EH, seconded by MW that a further 0.75% awarded backdated to April. **Resolved to do.**

**10. Planning**

i) **New /Unresolved planning applications**

 **20/00947/FUL –**Armdale, Main St.-erection of replacement dwelling and erection of stables and change of use to residential. Commented 21.7.20

 **20/01279/FUL –** Cotesbach House, Main St. - erection of orangery

 **20/01289/FUL –** installation of solar farm – Northfield House Farm, Rugby Road. EH met with the developers last week. It is a very large development but unable to directly to be seen from Cotesbach. It will affect pathways, however, which will run through it. There will be a residents’ meeting with developer, on line, on 6th October. Residents should then contact the PC/clerk with their opinions so a response can be formulated. **EH**

ii) **Other/Ongoing Planning Matters**

 **Shawell waste facility-** goes to planning committee on 8th October. EH will be speaking as will Shawell PC chairman.

 **Lutterworth East** – approved at Planning Committee on 28.8.20 but is being called in by Alberto Costa. Polls have been sent out by him for residents to complete. PC urges residents to do so.

 **Magna Park** petrol station and MOT station – a response to be formulated. **EH**

**11. Quarry Liaison Update**

 The last liaison meeting was cancelled. Next meeting due in October so hope will get some action on the outstanding points.

 Have not heard any more about planning application but will try and get detail. **CM**

**12. Magna Park Update**

 CF has not been put on distribution list although was asked to. **EH** to chase.

 The planning conditions to be checked for landscaping and planting requirements as little being done. **EH**

**13. Village Hall Update**

 New regulations about COVID notices to be complied with by this Thursday. Documentation sent to MW and SR.

**14**. **Eight Parishes CIC Fund**

No meetings at the moment. No applications received. Anyone wishing to put forward ideas should apply via the website. Balance of grant is £6800.

**15. Pond**

A clean-up day will be Saturday 10th October in the afternoon. All volunteers are welcome.

**16. Councillor or Other Training**

 No training planned. CF will attend the Councillor training in the New Year.

**17. Matters Arising**

1. **Emergency bag** – Map to be updated and laminated –Copy of emergency plan put in bagand placed in Village Hall. **MW/CF**.
2. **A426 Speeding signs –** to be kept on agenda
3. **Open Space Strategy –** comments to PN by Friday. **MW/CF**
4. **Community Funding –** Funding being offered by HDC to help with social distancing due to COVID. Suggestions were to clear overhanging branches and encroaching foliage from footpaths. Phots and location details to be sent to PN. Need by 29.9.20**. EH**

**18. Correspondence**

 - **Gullies**- from a resident concerned at full gullies leading to flooding of property. This was reported to LCC. EH to contact resident to see if have been emptied.

**19. Any Other Business**

**- Tile Works, Gibbet Lane –** Shawell PC chairman attended video call with developer and were given notes of the meeting. They wish to seek a change in planning conditions so can import goods to the site once the quarry has closed in 2023. No real issue but they want to extend conditions for the long term but PC would rather do to 2025 and then review.

**- Vehicle Activation Sign-** needs new batteries and charger for a cost of £170. Proposed by EH and seconded by MW to ask Aubrey to buy necessary items. So **resolved** to do.

**- Vista Services**- they support people with sight loss and offer screening and information. Will be on Village Hall car park on 15th October between 10-12.

- **New Government Planning proposals** – EH to formulate a response

- Many thanks offered to Campbell and Ed for the excellent repair to the damaged gate.

- At the next meeting ideas are welcomed for things to be done in the village.

**20. Date of Next Meeting**

Tuesday 15th December 2020 at 7.30pm in Village Hall or by zoom if situation allows.

Meeting ended at 8.50 pm

To resolve that the minutes of the meeting of the Council held on the 22nd September 2020 and circulated to all members, be signed as a correct record.

Signature:…………………………………………………………………………….. (Chairman)

Name:……………Ed Hunt………………………………………………….

Date:…………………15th December 2020……………………………………

**Action Point Summary:**

**Action Point 1**: Formal complaint to LCC and tarmac over maintenance of pathway. EH/

**Action Point 2:** Tarmac hedge infillopposite Hill Farm–to be discussed with Tarmac. **CM**

**Action Point 3:** Notice Board to be organised – **MW/CF**

**Action Point 4:** A426 speeding signs to be kept on minutes. **EH**

**Action Point 5:**  CCTV to be contacted. **EH/Campbell**

**Action point 6:** installation of solar farm – response to be formulated after residents meeting on 6.10.20. **EH**

**Action Point 7:** Try to get details of quarry planning application. **CM**

**Action Point 8:** CF has not been put on Magna Park distribution list although was asked to. The planning conditions to be checked for landscaping and planting requirements as little being done. **EH**

**Action Point 9:** Magna Park petrol station and MOT station – a response to be formulated. **EH**

**Action Point 10: Emergency bag** – Map to be updated and laminated –Copy of emergency plan put in bagand placed in Village Hall. **MW/CF**.

**Action Point 11:** -New Government Planning proposals – **EH** to formulate a response