**Cotesbach Parish Council**

**Minutes of Extraordinary Parish Council Meeting held on 7th July 2020 at 7pm**

**The The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations came into force on 4th April 2020. Accordingly, due to the current situation, this meeting was held remotely over zoom.**

1. **Members Present**

 Cllr Ed Hunt, Chair, (EH), Cllr Margaret Wild (MW), Cllr Charlie Farley (CF) and Patricia Nunn (PN), Parish Clerk

 Also, County Cllr Blake Pain (BP) and and District Cllr J Bateman (JB

 **Members of the Public in attendance -** none.

**2. Apologies for Absence**

 There were no apologies

1. **Disclosure of Personal Interests**

 There were not any disclosures.

1. **Public Participation**

No items raised

1. **Matters raised by District/County Councilor**

This item was moved to allow BP and JB to raise matters and then leave before the main meeting.

BP discussed that priority at the moment was dealing with the lock down of Leicester and certain surroundings towns/villages. He then discussed the application being dealt with by LCC for the waste facility at Shawell. He stated that i) he had every confidence that the application would be dealt with professionally by the officers; ii) that national guidelines state how to determine an application. There is a presumption in favour of applications; iii) LCC will look at all data and material considerations raised including how the waste should be dealt with; iv) the application will probably not now be decided until early next year due to the number of representations being raised (280); v) that HDC had also put in a representation. Other questions raised by EH were discussed but EH was asked to send an e mail for BP to answer.

BP left the meeting at 7.30pm.

JB agreed with the above. HDC were looking at the re-opening of the leisure centres and how that could be achieved. Also, it is possible that Lutterworth tip would open at the end of July. There is no truth that it might be sold for development.

JB left the meeting at 7.40pm.

1. **Minutes of last meeting held on 12th May 2020**

Were accepted as a true record and will be signed after the meeting.

1. **Matters Arising from Previous Minutes on 12th May 2019**
* **Adopted road from Garden barn** – some improvements have been done but have been asked to do more.
* **Footway to A426** – LCC have been contacted and awaiting response.
* **Notice Board** headings –done
* **Tarmac hedge infill opposite Hill Farm**–to be discussed with Tarmac. Keep on minutes **CM**
* **A426 speeding signs** to be kept on minutes
* **CCTV t**o be kept on minutes
* **Waste site application -** dealt with later in planning
* **Emergency bag** – done. To be put in Village Hall **MW/CF.**
* **Farm contact details –** Owned by S Haynes. Will contact**. MW**

**8. Finance**

 i) **Payments and Receipts:**

1. Annual donation to Village Hall £150.00
2. Expenses P Nunn (Printer cost May, June and July – £5.97

 £1.99 x3)

1. Payment to E Hunt for refund of Zoom cost £14.39

 for parish meetings in June

1. Payment to P Nunn – salary Apr-June £366.07
2. Payment to HMRC - tax Apr-Jun £91.40
3. Payment to Pwh Accountacy Ltd – audit of accounts £96.00
4. Payment to HMRC over claim of VAT 2019/20 £270.00

**Total Payments - £993.83**

There were not any receipts

 Proposed by EH and seconded by MW that the payments be made and receipts noted. **So resolved.**

1. **Bank Reconciliation as at 30.06.20**

 c/f 30.04.20 4073.31

Less May payments 317.51 3755.80

**(**Insurance and expenses)

Less June payments 621.86 3133.94

Village Hall, Zoom cost, Salary and tax)

Less other payments 371.97 2761.97

 Proposed by EH and seconded by CF that Bank reconciliation is agreed and signed. **So resolved.**

1. **Annual Internal Audit -** Proposed by MW, seconded by CF, to approve Annual Audit report for 2019-20. **Approved.**
2. **Date for Exercise of Public Rights** – Date set for 30th July to 4th September 2020. Proposed by MW, seconded by EH, to approve this. **Approved.** Documents will be put on the website and the exemption certificate to the external auditor.

**9. Planning**

i) **New /Unresolved planning applications**

 **20/00836/FUL** – Home Farm, Shawell Road – erection of 1 and half storey extension. No objection.

 **R20/0259 from Rugby BC** – provision of lorry park, Cross in hands. Objection raised as part within HDC area and planning application not received by them. Not in local plan.

 **2020/CM/0045/LCC** – Change of use for waste site in Shawell – objection raised.

 ii) **Other/Ongoing Planning Matters**

 **19/01891/LCC** – extension of sand and gravel working. Comments sent by EH on 23.01.20.

 **Lutterworth East** – decision postponed July 21st planning committee.

**10. Matters Arising**

1. **Coronavirus** – no issues. Volunteers in place and dealing with any requirements by residents.
2. **Solar farm** – Delayed until September.
3. **Odour Survey**– Part of PCs objection to the waste site applicaton was to include an independent odour assessment. The cost was £1000 but half will be funded by Shawell PC. EH proposed that the other half be paid by Cotesbach PC. Seconded by MW. **Resolved to do.**

**11. Correspondence**

 No correspondence received.

**12. Any Other Business**

**Low flying helicopters**– concern at flying too low. To be monitored.

 **Broken Gate**- detail to be sent to PN to contact insurers.

**13. Date of Next Meeting**

Tuesday 15th September 2020 at 7.30pm in Village Hall or by zoom if lockdown still in place.

Meeting ended at 8.15 pm

To resolve that the minutes of the meeting of the Council held on the 7th July 2020 and circulated to all members, be signed as a correct record.

Signature:…………………………………………………………………………….. (Chairman)

Name:……………Ed Hunt………………………………………………….

Date:…………………15th September 2020…………………………………

**Action Point Summary:**

**Action Point 1:** Footway to A426 from Cotesbach to Lutterworth **-** awaiting response fromLCC.

**Action Point 2**: Tarmac hedge infillopposite Hill Farm–to be discussed with Tarmac. **CM**

**Action Point 3:** A426 speeding signs to be kept on minutes. **EH**

**Action Point 4:**  CCTV to be kept on minutes. **EH**

**Action Point 5**: Farm to be contacted over overgrown footways. **MW**