


MEETING MINUTES		
Meeting:	Cotesbach Village Hall Annual General Meeting 2019	
Date Held:	9th September 2019	
Location/Meeting Type:	Village Hall	
Attendees:	Stuart Rimmington (Chairman), Polly Hall (Secretary), Nigel Hall, Donna Hunt, Margaret Wild, Clare Mellon, Shirley Prosser, Graham Prosser, Rebekah Gawne-Cain	
Apologies:	Peter Carter, Philippa Lean, Julie Rimmington	

#	Topic
1.	<p>Welcome & Apologies</p> <p>Stuart Rimmington welcomed everyone to the meeting and the above apologies were noted.</p>
2.	<p>Minutes of Previous AGM</p> <p>The minutes of the previous AGM on 30th August 2018 were approved by the meeting.</p>
3.	<p>Matters Arising</p> <ul style="list-style-type: none"> Stuart to look into the Village Hall land ownership, in order to determine who the land belongs to and how the ownership is maintained in the future. <p>Action: SR</p> <p>Update from SR</p> <p><i>“The land is owned by the Official Custodian for Charities (part of the home office). I am the 'address for service' - ie should they need something. If I leave the committee (not chairman position) it would be necessary to change this address to someone who is on the committee.”</i></p>
4.	<p>Treasurer’s Report</p> <p>Margaret Wild gave an update on the current financial position of the Village Hall as follows :-</p> <ul style="list-style-type: none"> Cash in hand - £238.73 Current account balance - £3,199.33 Savings account - £12,908.45 Total - £16,346.51 <p>Accounts have gone to Ruth Abbott for verification.</p>

	<p>Actions:</p> <p>Margaret Wild to circulate the final accounts to Committee Members and any comments from Ruth Abbott once the accounts have been verified.</p> <p>Margaret Wild to register the accounts with the Charity Commission once noted by Committee members.</p>
5.	<p>Chairman's Report 2018/19</p> <p>1. Thank you</p> <p>In the first part of my report I would like to thank each of the committee members for their help with running the hall and with the social events over the year.</p> <p>2. Purpose of the hall</p> <p>The hall is a focal point for the village. To rent at a sufficient rate to allow the social group to run events with an aim to get as many people from the village involved. The last year has seen a strong increase in finances (some £1748 surplus) and we are in a healthy situation. The accounts have gone to a friend (Ruth Allen) to check (she is a book keeper).</p> <p>3. General upkeep</p> <p>In summary: Dishwasher remains temperamental and will be expected to need a replacement soon. Legionella's survey has been completed and a log book has been a strong suggestion. There was an indication of a tap not working properly in the disabled toilet and water heaters not sufficiently strong enough but we are awaiting a full report. PAT survey, hard wiring of the speakers etc and an installation test (wiring) has been booked along with a replacement of a light in the hall.</p> <p>4. Martin and June</p> <p>June did a fantastic job on cleaning the hall but have stepped down. Although I initially thought it would prove difficult to replace, Michelle Barrett has stepped in and, although only a week has passed, all seems to be going well. We received a very nice card from the Fords thanking them for our token thank you of a gift card.</p> <p>5. Future</p> <p>The village hall is fit for purpose for the foreseeable. Currently rental income keeps the hall financially viable.</p> <p>Stuart Rimmington 9th Sept 2019</p> <p>GP raised a question as to whether additional funding could be sort for further improvement or expansion of the village hall.</p> <p>GP suggested that a maintenance plan forecasting what maintenance would be likely over the coming years should be put together. EH agreed to pull together a draft plan for discussion.</p>

	GP suggested that a new social event could be a pub night on the last Saturday of every month it was agreed this would commence as a trial from the 28th of September.
6.	<p>Recruitment of Additional Officers</p> <p>No additional officers were appointed.</p>
7.	<p>Appointment of Officers</p> <p>It was also agreed that Stuart Rimmington would continue as Chairman and Margaret Wild would continue as Treasurer, Polly Hall would continue as Secretary.</p>
8.	<p>Declaration of Intent for the Committee to Abide by the Trust Deed</p> <p>The Chairman reminded all present that members of the Management Committee must each year sign a declaration to act in accordance with Clause 7 of the Trust Deed. This confirms that each person will act in accordance with the trusts of the Deed.</p> <p>Action: SR to obtain signatures from those not present at the AGM but continuing in their roles as committee members.</p>
9.	<p>Any Other Business</p> <p>None noted or covered at the later management meeting.</p> <p>SR confirmed that Martin and June had been invited as guests to Christmas party.</p> <p>SR proposed Michelle Barrett + Guest would be invited to future Christmas parties as well.</p>
10.	The next AGM to be held during September 2020 in the Village Hall.